

CITY OF ST. LOUIS REGULAR CITY COUNCIL MEETING

James Kelly, Mayor
Jerry Church, Council Member
Tom Reed, Council Member

Melissa Allen, Mayor Pro-Tem
George Kubin, Council Member

Agenda
Tuesday, February 5, 2019

6:00 PM

1. Call to Order.
2. Roll Call.
3. Pledge of Allegiance.
4. Approval of Minutes:
 - a. Regular Meeting of January 15, 2019.
5. Claims & Accounts.
6. Monthly Board Minutes.
7. Audience Recognition

"Each person will be allowed to speak for up to five (5) minutes, except where the number of speakers exceeds the time limit. In those instances, the Mayor of the City Council may either reduce the five-minute time limit to a three-minute time limit for each speaker, or the City Council may waive the half-hour time limit."
8. Consent Agenda – Motion to Approve/Receive.
 - a. Payment to JGM Valve Corporation for Union Street Pump and Installation.
 - b. Payment to Jett Pump & Valve for Michigan Ave Pump Station.
 - c. Cable Consortium Minutes – Receive.

9. Business of the Council.
 - A. Dial-A-Ride Agreement – Brett Baublitz.
 - B. Appointment to Library Board.
 - C. Purchase of Power.
 - D. Bid Award – Primary Clarifier Bypass.
 - E. Purchase of Pickup for DPW.
 - F. Discuss Recreational Marihuana Ordinance.
10. City Manager's Report.
11. City Clerk's Report.
12. Police Chief's Report.
13. City Council Comments.
14. Public Comments.
15. Adjournment.

CITY COUNCIL PROCEEDINGS

St. Louis, Michigan
January 15, 2019

The regular meeting of the Saint Louis City Council was called to order by Mayor Pro Tem Allen on Tuesday, January 15, 2019 at 6:00 p.m. in the City Hall Council Chambers.

Council Members Present: Mayor Pro Tem Melissa A. Allen, Jerry L. Church,
George T. Kubin, Thomas L. Reed

Council Members Absent: Mayor James C. Kelly (excused)
City Manager: Kurt Giles
City Clerk: Mari Anne Ryder
Police Chief: Richard Ramereiz

Others in Attendance:

Keith Risdon – Public Services Director, Mark Abbott – DPW Superintendent, Bobbie Marr – Finance Director, Phil Hansen – DDA Director, Ryan Smith – Gemini Capital Management, Ken Berthiaume – Berthiaume & Company, Ralph Echtenaw – St. Louis Sentinel, Meredith St. Henry – Gratiot County Herald

Member Church led the Pledge of Allegiance to the Flag.

City Council Minutes.

Moved by Kubin, supported by Reed, to approve the minutes of the Regular Meeting held on January 2, 2019 with the changing of 2018 to 2019 on page 4. All ayes carried the motion.

Claims & Accounts.

City Council discussed the Claims & Accounts.

Moved by Church, supported by Kubin, to approve the Claims & Accounts in the amount of \$329,646.19. All ayes carried the motion.

Financial Statements.

Moved by Kubin, supported by Reed, to receive the Financial Statements ending December 31, 2018 and place on file.

Monthly Reports.

City Council discussed the December, 2018 Monthly Reports.

Moved by Reed, supported by Kubin, to receive the December, 2018 Monthly Reports and place on file. All ayes carried the motion.

Public Hearing – OPRA at 131 & 133 North Mill Street.

Mayor Pro Tem Allen opened the Public Hearing at 6:07 p.m.

Manager Giles stated Gemini Property Management submitted a request to establish an Obsolete Property Rehabilitation Act (OPRA) District at 131 and 133 North Mill Street, which will be known as District No. 2019-01. Gemini Property Management will then submit a request for an Exemption Certificate Application to City Council.

Discussion was held.

Public Comments.

There were none.

Mayor Pro Tem Allen closed the Public Hearing at 6:19 p.m.

Resolution 2019-02 Establishing Obsolete Property Rehabilitation Act (OPRA) District For Gemini Capital Management, Inc.

The following preamble and resolution were offered by Member Church, and supported by Member Reed:

WHEREAS, pursuant to Act No. 146 of the Public Acts of 2000, the City Council for the City of St. Louis has the authority to establish “Obsolete Property Rehabilitation Act District” within the City of St. Louis; and

WHEREAS, Gemini Property Management, Inc. has filed a written request with the clerk of the City of St. Louis requesting the establishment of an Obsolete Property Rehabilitation Act District on its property located in the City of St. Louis hereinafter described; and

WHEREAS, the City Council of the City of St. Louis sets forth a finding and determination that the district meets the requirements set forth in section 3(1) of Public Acts 146 of 2000; and

WHEREAS, written notice has been given by mail to all owners of real property located within the proposed district, and to the public by newspaper advertisement in the Morning Sun Newspaper and/or public posting of the hearing on the establishment of the proposed district; and

WHEREAS, on January 15, 2019 a public hearing was held and all residents and taxpayers of the City of St. Louis were afforded an opportunity to be heard thereon; and

WHEREAS, the City Council deems it to be in the public interest of the City of St. Louis to establish the Obsolete Property Rehabilitation Act District as proposed;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of St. Louis that the following described parcel of land situated in the City of St. Louis, County of Gratiot, State of Michigan, to wit:

131 N Mill St Parcel # 29-53-010-126-00

WD L 621 P 1409 N 37 FT OF S 40 FT 7 IN OF LOT 11, BLOCK 34, CITY OF ST LOUIS.

133 N Mill ST Parcel #29-53-010-127-00

WD L 621 P 1409 COM AT A PT 7 FT 6 IN S OF NE COR OF LOT 11, TH W 55 FT 2 IN, S 4 FT 6 IN, W 109 FT 10 IN, S 14 FT, E 165 FT, N 18 FT 6 IN TO BEG, BEING PART OF LOT 11, BLOCK 34, CITY OF ST LOUIS

be and here is established as an Obsolete Property Rehabilitation Act District pursuant to the provision of Act No. 146 of the Public Acts of 2000 to be known as 131 & 133 North Mill Street Obsolete Property Rehabilitation Act District No. 2019-01.

AYES: Church, Reed, Kubin, Allen

NAYES: None

ABSENT: Kelly

RESOLUTION DECLARED ADOPTED.

2017/2018 Year End Audit Presentation – Ken Berthiaume, Berthiaume and Company.

Mr. Berthiaume explained the audit process and stated there were no significant findings and the City is in full compliance with all State requirements.

The City was given a status of Unmodified Opinion, which is the best finding that is given.

Mr. Berthiaume reviewed the various accounts with City Council Members.

Discussion was held.

Moved by Reed, supported by Kubin, to receive the Audit ending June 30, 2018 and the Single Audit and place on file. All ayes carried the motion.

Council Members commended Bobbie Marr and staff for doing a great job.

Audience Recognition.

None.

Consent Agenda.

Mayor Pro Tem Allen requested approval/receipt of Consent Agenda items “a” through “c” as shown below:

- a. Payment to Etna for Sensus Annual Hosting Fee.
- b. Payment to UFS for Electric Rate Study.
- c. Payment to MMEA for 2019 Annual Dues.

Moved by Reed, supported by Kubin, to approve Consent Agenda items “a” through “c.” All ayes carried the motion.

New Business.

Commitment of funds for Small Urban Grant Project.

City Manager Giles stated MDOT is requesting a letter from the City for approval of the commitment of funds in the amount of \$375,000.00 as the Local Match for the City’s Small Urban Grant Project for the reconstruction of West State from Michigan Avenue to Main Street in Fiscal Year 2021.

Manager Giles requested members approve the commitment of funds and authorize the City Manager to execute the letter of approval.

Discussion was held.

Moved by Kubin, supported by Church, to approve to designate \$375,000.00 as the Local Match for the City’s Small Urban Grant Project for the reconstruction of West State from Michigan Avenue to Main Street in Fiscal Year 2021 and authorize the City Manager to execute the letter of approval. All ayes carried the motion.

Change March 19th Council Meeting Time.

Manager Giles requested members change the March 19th Council Meeting start time to 8:00 a.m. due the members attending the MML Conference.

Moved by Kubin, supported by Church, to change the March 19th Council Meeting start time to 8:00 a.m. All ayes carried the motion.

Letter Agreement for Professional Services for Primary Clarifier Bypass Construction Administration.

Manager Giles requested Council Members approve the Letter Agreement for Professional Services for Primary Clarifier Bypass Construction Administration by Spicer Group in the amount of \$25,000.00.

Discussion was held.

Moved by Reed, supported by Kubin, to approve the Letter Agreement for Professional Services for Primary Clarifier Bypass Construction Administration by Spicer Group in the amount of \$25,000.00. All ayes carried the motion.

Appointment of Cemetery Committee Member.

Manager Giles stated Donald Dean delivered a letter expressing interest in serving on the Cemetery Committee. He also attended the January 9th Committee meeting. Manager Giles recommended his appointment.

Moved by Church, supported by Kubin, to approve the appointment of Donald Dean to the Cemetery Committee. All ayes carried the motion.

City Manager Report.

Manager Giles informed members of the following:

Discussions have taken place with water customers impacted by the higher readiness-to-serve charges. Also, the existing Dial-a-Ride Agreement is being discussed.

Discussion was held regarding the LIEN Audit.

Chief Ramereiz reviewed the audit with Council Members.

City Clerk Report.

None.

Police Chief Report.

None.

Council Comments.

Discussion took place regarding service and support animals. Chief Ramereiz has been reviewing the rules and the resident that has a support animal is getting the required documents.

Public Comments.

None.

Adjournment.

Mayor Pro Tem Allen adjourned the meeting at 7:10 p.m. All ayes carried the motion.

Mari Anne Ryder, City Clerk

Claimant	Amount Claimed	Amount Owed	Amount Rejected
1. A - 1 TRUCK PARTS INC	674.63		
2. ABC FASTENER GROUP, INC.	92.14		
3. AKT PEERLESS	1,418.75		
4. AMAZON.COM	218.93		
5. BADER & SONS CO.	1,422.65		
6. BAKER & TAYLOR INC	228.83		
7. BEAVER RESEARCH COMPANY	510.70		
8. BIOCARE, INC	1,765.00		
9. BLUETARP FINANCIAL	39.99		
10. BRIAN HENDERSON	30.00		
11. BUTCHER EXCAVATING, LLC	2,400.00		
12. CHARTER COMMUNICATIONS	135.97		
13. CINTAS	43.74		
14. CITY OF ALMA	2,500.00		
15. CITY OF ST LOUIS, PAYROLL	198,876.26		
16. CITY OF ST LOUIS	3,000.00		
17. CITY OF ST. LOUIS	25,220.34		
18. CNA SURETY	55.00		
19. CONSUMERS ENERGY	1,619.24		
20. CRYSTAL PURE WATER INC.	42.00		
21. DBI BUSINESS INTERIORS	332.00		
22. DELTA DENTAL	33.25		
23. DORNBOS SIGN & SAFETY INC.	190.47		
24. E & S GRAPHICS, INC	400.00		
25. ETNA SUPPLY COMPANY	3,028.76		
26. EXTREME CLEAN 24/7	127.50		
27. FAMILY FARM & HOME	51.95		
28. GOVERNMENT FINANCE OFFICERS	170.00		
29. GRATIOT AREA CHAMBER COMMERCE	60.00		
30. GRATIOT COUNTY CLERK	10.00		
31. HAVILAND PRODUCTS	1,000.08		
32. JEFF SINKO-FINAL TOUCH	1,170.00		
33. JETT PUMP & VALVE, L.L.C.	34,975.00		
34. JGM VALVE CORPORATION	18,192.00		
35. KOPY KORNER	54.00		
36. LINDSAY SOFT WATER COMPANY	67.50		
37. MEDLER ELECTRIC COMPANY	147.32		
38. MICHIGAN PUBLIC POWER AGENCY	137,440.28		
39. MID-MICH COMMUNITY FIRE DEPT	46,670.39		
40. MILLENNIA TELECOM	703.00		
41. MISENHELDER WELDING, INC	386.50		
42. MUZZALL GRAPHICS	281.21		
43. NMCOA TREASURER	350.00		
44. NORTHERN SAFETY CO INC	507.40		
45. PAAM	20.00		
46. PARAGON LABORATORIES, INC	75.00		
47. PETER'S HARDWARE	269.50		
48. PHILIP HANSEN	12.40		
49. PINE RIVER AUTOMOTIVE	73.32		
50. POWELL'S SERVICE INC	183.75		

Claimant	Amount Claimed	Amount Owed	Amount Rejected
51. POWER LINE SUPPLY	756.42		
52. READER'S DIGEST	20.00		
53. RENT RITE INC	70.56		
54. REPUBLIC SERVICES #239	13,021.33		
55. ROBERT PEANEY	150.00		
56. SHRED-IT USA INC	308.17		
57. SHULTS EQUIPMENT, LLC	195.00		
58. SPICER GROUP	8,310.46		
59. STATE OF MICHIGAN - DEQ	1,781.00		
60. STATE OF MICHIGAN	10.00		
61. STATE OF MICHIGAN	9,284.20		
62. THE SHOP GRAPHICS AND DESIGN	282.00		
63. TRIVALENT GROUP, INC.	2,900.00		
64. USA BLUE BOOK	301.84		
65. VERIZON WIRELESS	664.62		
66. WALMART COMMUNITY/RFCSLLC	19.88		
67. WILLIAM KREMSREITER	150.00		
TOTAL ALL CLAIMS	525,502.23		

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: ABC FASTENER GROUP, INC.					
A348003	N	SCREWS/NUTS	206.336.930.000	4.34	4.34
TOTAL VENDOR ABC F					4.34
VENDOR NAME: BIOCARE, INC					
5654	N	FIRE FIGHTER PHYSICALS	206.336.710.000	7,155.00	7,155.00
TOTAL VENDOR BIOCA					7,155.00
VENDOR NAME: FIRE DEPARTMENT PAYROLL FUND					
01302019	N	GROSS WAGES AND BENEFITS PAY PERIOD END	206.000.001.056	4,185.65	4,185.65
TOTAL VENDOR FIRE					4,185.65
VENDOR NAME: FIRST DUE FIRE SUPPLY					
18-1186	N	RECHARGEABLE BATTERY	206.336.930.000	394.83	394.83
TOTAL VENDOR FIRST					394.83
VENDOR NAME: FRONT LINE SERVICES, INC					
31858	N	HOSE	206.336.930.000	337.95	337.95
TOTAL VENDOR FRONT					337.95
VENDOR NAME: GRATIOT COUNTY FIRE CHIEF'S ASSOC					
CHARLESTON 9-73	N	CHARLESTON 9 SEMINAR	206.336.963.000	334.08	334.08
TOTAL VENDOR GRATI					334.08
VENDOR NAME: MCJILTONKEITH MCJILTON					
01142019	N	E-641 DRAWER SLIDES	206.336.930.000	84.70	84.70
TOTAL VENDOR MCJIL					84.70
VENDOR NAME: ST. LOUIS - GEN FUNDCITY OF ST					
860	N	OVERHEAD SERVICE CHARGES JAN 2019	206.336.950.000	824.05	824.05
01292019	N	UTILITIES-FIRE	206.336.920.000	447.62	447.62
TOTAL VENDOR ST. L					1,271.67
VENDOR NAME: THE SHOP GRAPHICS AND DESIGN					
183	N	FIRE DEPT SHIRTS	206.336.781.000	797.97	797.97
TOTAL VENDOR THE S					797.97
VENDOR NAME: TOTAL FIRE PROTECTION, INC					
46107	N	ANNUAL FIRE PROTECTION INSPECTION	206.336.930.003	500.00	500.00
TOTAL VENDOR TOTAL					500.00
GRAND TOTAL:					15,066.19

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: AA - 1 TRUCK PARTS INC					
198-360033	N	TRAILER LIGHTING	661.442.930.000	14.75	14.75
198-360116	N	SNAPPER PINS	661.442.726.000	2.67	2.67
198-360326	N	PW6 TRAILER PARTS	661.442.930.000	167.53	167.53
198-360935	N	LED MINIBAR REFLECTOR	661.442.930.582	345.01	345.01
198-360332	N	VEHICLE CLEANING PRODUCTS	661.442.930.582	144.67	144.67
TOTAL VENDOR AA -					674.63
VENDOR NAME: ABC FASTENER GROUP, INC.					
A348894	N	FLOOR BOARD SCREWS/OVERSIDED FENDER WAS	101.441.726.000	20.44	20.44
A347730	N	FLOOR BOARD SCREW/DRILL BRUTE	101.441.726.000	16.79	16.79
A347592	N	CENTER CUT WHEELS	101.441.726.000	54.91	54.91
TOTAL VENDOR ABC F					92.14
VENDOR NAME: AKT PEERLESS					
53762	N	ENVIRONMENTAL ASSESSMENT 220 WEST WASHI	101.728.801.000	1,418.75	1,418.75
TOTAL VENDOR AKT P					1,418.75
VENDOR NAME: AMAZON.COM					
01212019	N	BOOKS	271.790.746.000	9.60	218.93
			271.790.748.000	209.33	
TOTAL VENDOR AMAZO					218.93
VENDOR NAME: BADER & SONS CO.					
676458	N	BAR AND CHAIN	582.582.726.000	28.98	28.98
676459	N	SCREEN	582.582.726.000	187.10	187.10
676659	N	CHAIN SAW CHAIN PROMO	582.582.726.000	(26.01)	(26.01)
673947	N	CHAIN SAW CHAINS	582.582.726.000	50.01	50.01
674106	N	SMALL EQUIPMENT PARTS	661.442.726.000	451.15	451.15
674665	N	CHAIN SAW SUPPLIES	661.442.726.000	23.41	23.41
674107	N	LOOP HANDLE TRIMMER	101.770.726.000	263.96	527.92
			101.276.967.000	263.96	
677078	N	CHAIN SAW CHAPS	101.441.726.000	89.99	89.99
679629	N	ISOLATORS #48	661.442.930.582	80.15	80.15
678875	N	TUBE/ISOLATORS	661.442.930.582	9.95	9.95
TOTAL VENDOR BADER					1,422.65
VENDOR NAME: BAKER & TAYLOR INC					
2034279101	N	BOOKS	271.790.745.000	55.31	145.57
			271.790.746.000	90.26	
2034277768	N	BOOKS	271.790.745.000	58.98	58.98
2034255461	N	BOOKS	271.790.745.000	24.28	24.28
TOTAL VENDOR BAKER					228.83
VENDOR NAME: BEAVER RESEARCH COMPANY					
01182019	N	SHOP SUPPLIES-BOST BUSTER/STARTER KIT/P	101.441.726.000	510.70	510.70

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: BEAVER RESEARCH COMPANY					
TOTAL VENDOR BEAVE					510.70
VENDOR NAME: BIOCARE, INC					
5632	N	DOT PHYSICALS	661.442.818.000	1,765.00	1,765.00
TOTAL VENDOR BIOCA					1,765.00
VENDOR NAME: BLUETARP FINANCIAL					
41902285	N	ANNUAL SUBSCRIPTION	582.582.726.000	39.99	39.99
TOTAL VENDOR BLUET					39.99
VENDOR NAME: BRIAN HENDERSON					
01162019	N	CDL REIMBURSEMENT	592.591.728.000	30.00	30.00
TOTAL VENDOR BRIAN					30.00
VENDOR NAME: BUTCHER EXCAVATING, LLC					
8233	N	NEW WATERLINE-CORNER OF DELAWARE	592.590.930.000	2,400.00	2,400.00
TOTAL VENDOR BUTCH					2,400.00
VENDOR NAME: CHARTER COMMUNICATIONS					
0044173011419	N	CABLE/INTERNT-ELECTRIC	582.582.850.000	55.98	55.98
0004736010619	N	INTERNET SERVICES	101.265.850.000	13.34	79.99
			582.582.850.000	13.33	
			101.172.850.000	13.33	
			592.590.850.000	13.33	
			101.728.850.000	13.33	
			205.301.850.000	13.33	
TOTAL VENDOR CHART					135.97
VENDOR NAME: CINTAS					
346522831	N	SHOP TOWELS	582.582.726.000	43.74	43.74
TOTAL VENDOR CINTA					43.74
VENDOR NAME: CITY CITY OF ST. LOUIS					

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: CITY OF ST. LOUIS					
DEC/JAN	N	DEC/JAN 2018-2019 UTILITIES	101.265.920.000	2,320.39	25,220.34
			101.441.920.000	592.70	
			101.770.920.000	437.89	
			101.758.920.000	207.28	
			101.276.920.000	343.02	
			248.728.920.000	57.73	
			582.582.920.000	2,003.59	
			582.582.926.000	3,079.21	
			582.582.926.000	1,878.49	
			592.590.920.000	8,571.56	
			592.590.923.000	2,965.42	
			592.591.920.000	1,076.44	
			592.591.923.000	1,241.79	
			101.770.920.000	56.52	
			271.790.920.000	388.31	
TOTAL VENDOR CITY					25,220.34
VENDOR NAME: CITY OF ALMA					
01112019	N	DART SERVICES 4TH Q BILLING JULY-SEPT 2	101.728.956.000	1,250.00	1,250.00
01122019	N	DART SERVICES 1ST Q BILLING-OCT-DEC 201	101.728.956.000	1,250.00	1,250.00
TOTAL VENDOR CITY					2,500.00
VENDOR NAME: CNA SURETY					
72117414N	N	SURETY BOND NOTARY-RYDER	101.262.726.000	55.00	55.00
TOTAL VENDOR CNA S					55.00
VENDOR NAME: CONSUMERS ENERGY					
201628483244	N	ENERGY CHARGES 299 WEST STATE	592.591.920.000	85.38	85.38
205900123540	N	ENERGY CHARGES 701 WOODSIDE	582.582.920.000	490.16	490.16
204298270719	N	ENERGY CHARGES 312 MICHIGAN AVE	271.790.920.000	158.39	158.39
205010209711	N	ENERGY CHARGES 401 W PROSPECT	592.591.920.000	424.48	424.48
205010209712	N	ENERGY CHARGES 320 E PROSPECT	101.441.920.000	460.83	460.83
TOTAL VENDOR CONSU					1,619.24
VENDOR NAME: CRYSTAL PURE WATER INC.					
85843	N	BOTTLED WATER-CITY HALL	101.265.726.000	42.00	42.00
TOTAL VENDOR CRYST					42.00
VENDOR NAME: DBI BUSINESS INTERIORS					
73377-0	N	TAPE/PENS/CALCULATOR RIBBON	101.265.726.000	36.35	36.35
72175-0	N	PAPER/STENO BOOK/TAPE/FILE JACKETS/INK	101.371.726.000	36.98	129.48
			101.265.726.000	92.50	
70732-0	N	FILE FOLDERS/THERMAL PAPER/LETTER SORTER	101.265.726.000	166.17	166.17
TOTAL VENDOR DBI B					332.00
VENDOR NAME: DELTA DENTAL					
RIS0002136286	N	RETIREE DENTAL INSURANCE	101.000.264.000	33.25	33.25

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: DELTA DENTAL					
TOTAL VENDOR DELTA					33.25
VENDOR NAME: DORNBOS SIGN & SAFETY INC.					
INV42246	N				
INV41981	N	NO UNAUTHORIZED PERSON/VEHICLE BEYOND T LEPPEIN PARK SIGN	596.596.726.000 101.770.726.000	145.38 45.09	145.38 45.09
TOTAL VENDOR DORNB					190.47
VENDOR NAME: E & S GRAPHICS, INC					
60659	N	#10 WINDOW ENVELOPES	582.582.726.000 592.590.726.000 592.591.726.000 596.596.726.000	77.50 77.50 77.50 77.50	310.00
60797	N	BUSINESS CARDS-PHIL HANSEN	101.728.726.000	90.00	90.00
TOTAL VENDOR E & S					400.00
VENDOR NAME: ETNA SUPPLY COMPANY					
S102882556.001	N				
S102928663.011	N	COUPLING WITH GASKET	592.590.726.000	492.90	492.90
S102911404.001	N	SHORT BODY METERS	592.591.726.000	2,297.55	2,297.55
S102911404.002	N	PIPE COUPLING FOR HEAT EXCHANGER	592.591.726.000	120.00	120.00
		TAPPING SADLE FOR SAMPLE PORT	592.590.726.000	118.31	118.31
TOTAL VENDOR ETNA					3,028.76
VENDOR NAME: EXTREME CLEAN 24/7					
01152019	N	CAR WASHES-POLICE	205.301.930.000	127.50	127.50
TOTAL VENDOR EXTRE					127.50
VENDOR NAME: FAMILY FARM & HOME					
14672/5	N	SPIKE NAILS/POWER SERVICE DIESEL SUPP 3	661.442.930.000.9019 661.442.930.000.9030 101.276.726.000	19.98 19.98 11.99	51.95
TOTAL VENDOR FAMIL					51.95
VENDOR NAME: GOVERNMENT FINANCE OFFICERS					
01152019	N	MEMBERSHIP RENEWAL-BOBBIE MARR	101.260.728.000	170.00	170.00
TOTAL VENDOR GOVER					170.00
VENDOR NAME: GRATIOT AREA CHAMBER COMMERCE					
17800	N	2 ANNUAL DINNER TICKETS	101.101.956.000	60.00	60.00
TOTAL VENDOR GRATI					60.00
VENDOR NAME: GRATIOT COUNTY CLERK					
01212019	N	NOTARY BOND APPLICATION-RYDER	101.215.728.000	10.00	10.00
TOTAL VENDOR GRATI					10.00
VENDOR NAME: HANSEN PHILLIPPHILIP HANSEN					

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: HANSEN PHILLIPPHILIP HANSEN					
01232019	N	COPIES FOR POOL HOUSE DRAWINGS	101.758.970.000.0053	12.40	12.40
TOTAL VENDOR HANSE					12.40
VENDOR NAME: HAVILAND PRODUCTS					
304393	N	CHLORINE GAS CYLINDER	592.590.726.000	1,000.08	1,000.08
TOTAL VENDOR HAVIL					1,000.08
VENDOR NAME: JEFF SINKO-FINAL TOUCH					
STL-#271B	N	CLEANING CITY BLDG 01/22/19 & 01/27/19	101.265.818.000	390.00	390.00
STL-#270B	N	CLEANING CITY BLDG 01/15/19 & 01/20/19	101.265.818.000	390.00	390.00
STL-#269B	N	CLEANING CITY BLDG 01/08/19 & 01/13/19	101.265.818.000	390.00	390.00
TOTAL VENDOR JEFF					1,170.00
VENDOR NAME: JETT PUMP & VALVE, L.L.C.					
18169	N	REPAIR AND REPLACE PUMP#3 UNION ST STAT	592.590.930.000	19,365.00	19,365.00
18240	N	REPLACE PUMP#3 AT MICH AVE STATION	592.590.930.000	15,610.00	15,610.00
TOTAL VENDOR JETT					34,975.00
VENDOR NAME: JGM VALVE					
19-12767	N	SPARE PUMP FOR PRISON BAR SCREEN	592.890.930.001	18,192.00	18,192.00
TOTAL VENDOR JGM V					18,192.00
VENDOR NAME: KOPY KORNER					
58923	N	20 24X36 PRINTS	101.758.674.000.0053	54.00	54.00
TOTAL VENDOR KOPY					54.00
VENDOR NAME: LINDSAY SOFT WATER COMPANY					
2 09356	N	WATER SOFTNER SALT	592.591.726.000	67.50	67.50
TOTAL VENDOR LINDS					67.50
VENDOR NAME: MEDLER ELECTRIC COMPANY					
S4458290.001	N	POCKET KNIFE/SCREW DRIVER	582.582.726.000	147.32	147.32
TOTAL VENDOR MEDLE					147.32
VENDOR NAME: MICHIGAN PUBLIC POWER AGENCY					
20190115STLO	N	ENERGY SERVICES PROJECT	582.582.921.000	73,746.32	73,746.32
20190108012	N	LANDFILL ENERGY PROJECT	582.582.921.000	12,799.72	12,799.72
20190115014	N	ENERGY EFFICIENCY SERVICE COMMITTE INV	582.582.818.018	2,246.69	2,246.69
20190119017	N	ENERGY SERVICES PROJECT MONTHLY INVOICE	582.582.818.018	3,404.79	3,404.79
20181310024	N	MPPA COMMITTEE INVOICE	582.582.728.000	1,299.82	1,299.82
20190101014	N	MPPA QUARTERLY BILLING	582.582.728.000	376.74	376.74
2019017	N	2019 DUES	582.582.728.000	12,102.45	12,102.45
20190122STLO	N	ENERGY SERVICES PROJECT	582.582.921.000	31,463.75	31,463.75
TOTAL VENDOR MICH					137,440.28
VENDOR NAME: MID-MICH COMMUNITY FIRE DEPT					
861	N	FIRE SERVICES 2018-2019-2ND HALF	101.336.801.000	46,670.39	46,670.39
TOTAL VENDOR MID-M					46,670.39

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: MILLENNIA TELECOM					
12997	N	SHORECARE YEARLY SUPPORT	101.265.850.000	703.00	703.00
TOTAL VENDOR MILLE					703.00
VENDOR NAME: MISENHELDER WELDING, INC					
1097	N	REPAIRS FOR PW6 TRAILER	661.442.930.000	386.50	386.50
TOTAL VENDOR MISEN					386.50
VENDOR NAME: MUZZALL GRAPHICS					
85367	N	CIVIL INFRACTIONS TICKETS	101.371.726.000	281.21	281.21
TOTAL VENDOR MUZZA					281.21
VENDOR NAME: NMCOA TREASURER					
01212019	N	2019 MADCAD SUBSCRIPTION RENEWAL-GILES	101.371.728.000	350.00	350.00
TOTAL VENDOR NMCOA					350.00
VENDOR NAME: NORTHERN SAFETY CO INC					
903290428	N	LANYARD/ICE TREKKER DIAMON GRIP/EYEWEAR	582.582.726.000	507.40	507.40
TOTAL VENDOR NORTH					507.40
VENDOR NAME: PAAM					
132773	N	POLICE TRAINING COURSE	205.301.860.000	20.00	20.00
TOTAL VENDOR PAAM					20.00
VENDOR NAME: PARAGON LABORATORIES, INC					
2519	N	200.8 ALL W (27ANALYTES) TESTING	592.590.818.000	75.00	75.00
TOTAL VENDOR PARAG					75.00
VENDOR NAME: PETER'S HARDWARE					
A142969	N	DRAIN TAPE	592.591.726.000	8.00	8.00
A142996	N	DRILL BITS	101.441.726.000	18.00	18.00
A142955	N	BLADES/TARP	101.441.726.000	52.00	52.00
A142942	N	GLOVES/FLASHLIGHTS/TORCH	592.590.726.000	88.00	88.00
A142899	N	5 KEYS	101.441.726.000	8.75	8.75
A142918	N	SPRAY PAINT	661.442.726.000	27.00	27.00
A142553	N	SIMPLE GREEN CLEANER/DRAIN CLEANER/PRIM	582.582.726.000	63.75	63.75
A142994	N	GALVANIZED PIPE FITTINGS	592.591.726.000	4.00	4.00
TOTAL VENDOR PETER					269.50
VENDOR NAME: PINE RIVER AUTOMOTIVE					
10184-697533	N	GORILLA TAPE/CUSHIONED CLAMP/GROMMETS	101.441.726.000	73.32	73.32
TOTAL VENDOR PINE					73.32
VENDOR NAME: POWELL'S SERVICE INC					
332924	N	HEATING REPAIRS-CITY HALL	101.265.930.000	183.75	183.75
TOTAL VENDOR POWEL					183.75
VENDOR NAME: POWER LINE SUPPLY					
56329334	N	KIT TREE TRIMMING/HOOK HANGER PVC	582.582.726.000	756.42	756.42

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: POWER LINE SUPPLY					
TOTAL VENDOR POWER					756.42
VENDOR NAME: READER'S DIGEST					
01212019	N	READERS DIGEST RENEWAL	271.790.746.000	20.00	20.00
TOTAL VENDOR READE					20.00
VENDOR NAME: RENT RITE INC					
254519-1	N	DRILL RENTAL	101.758.943.000.0053	70.56	70.56
TOTAL VENDOR RENT					70.56
VENDOR NAME: REPUBLIC SERVICES #239					
0239-002326672	N	DUMPSTER SERVICE	592.890.818.000	283.98	568.45
			592.590.818.000	284.47	
0239-002324933	N	SOLID WASTE SERVICE DEC 2018	596.596.818.000	12,452.88	12,452.88
TOTAL VENDOR REPUB					13,021.33
VENDOR NAME: ROBERT PEANEY					
10202018	N	MPPA-ENERGY SMART-RESIDENTIAL PRESCRIPT	582.582.818.018	150.00	150.00
TOTAL VENDOR ROBER					150.00
VENDOR NAME: SHRED-IT USA INC					
812369094	N	SHREDDING SERVICE	101.265.818.000	308.17	308.17
TOTAL VENDOR SHRED					308.17
VENDOR NAME: SHULTS EQUIPMENT, LLC					
0104663-IN	N	18" POLY DISC/13" POLY SPINNER	661.442.930.000.9047	195.00	195.00
TOTAL VENDOR SHULT					195.00
VENDOR NAME: SPICER GROUP					
194436	N	PROFESSIONAL SERVICES-MAPLE STREET INFR	203.463.801.000	4,000.00	4,000.00
194416	N	DESIGN SERVICES FOR PRIMARY BYPASS CONN	592.900.801.000.0052	4,310.46	4,310.46
TOTAL VENDOR SPICE					8,310.46
VENDOR NAME: ST. LOUIS - GEN FUNDCITY OF ST					
01142019	N	INCREASE KURT'S EXPENSE CARD TO COVER M	101.000.001.009	3,000.00	3,000.00
TOTAL VENDOR ST. L					3,000.00
VENDOR NAME: ST. LOUIS - PAYROLLCITY OF ST					
01132019	N	GROSS WAGES AND BENEFITS ENDING 01/13/1	101.000.001.056	106,550.80	106,550.80
01292019	N	GROSS WAGES AND BENEFITS ENDING 01/27/1	101.000.001.056	92,325.46	92,325.46
TOTAL VENDOR ST. L					198,876.26
VENDOR NAME: STATE OF MICHIGAN					
01212019	N	NOTARY RENEWAL-RYDER	101.215.728.000	10.00	10.00
01292019	N	SALES TAX JANUARY 2019	582.000.228.023	9,284.20	9,284.20
TOTAL VENDOR STATE					9,294.20

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: STATESTATE OF MICHIGAN - DEQ					
761-01395416	N	WATER SAMPLES	592.591.818.000	1,781.00	1,781.00
TOTAL VENDOR STATE					1,781.00
VENDOR NAME: THE SHOP GRAPHICS AND DESIGN					
174	N	CITY SHIRTS	101.215.726.000	40.00	282.00
			101.257.726.000	40.00	
			101.260.726.000	44.00	
			101.441.726.000	38.00	
			101.172.726.000	38.00	
			101.265.726.000	82.00	
TOTAL VENDOR THE S					282.00
VENDOR NAME: TRIVALENT GROUP, INC.					
PR28045	N	WATCHGUARD RENEWAL	101.265.818.000	2,900.00	2,900.00
TOTAL VENDOR TRIVA					2,900.00
VENDOR NAME: USA BLUE BOOK					
765765	N	RETURN OF HIGH PERFORMANCE AMMONIA ISE	592.590.726.000	(692.95)	(692.95)
788669	N	DISPOSABLE WIPES/NUTRIENT BUFFER/BOD BO	592.590.726.000	994.79	994.79
TOTAL VENDOR USA B					301.84
VENDOR NAME: VERIZON WIRELESS					
9821955240	N	IPAD MONTHLY FEE	592.592.850.000	123.30	294.60
			592.591.850.000	45.71	
			582.582.850.000	84.51	
			592.590.850.000	20.54	
			101.371.850.000	20.54	
9822376078	N	CELL PHONE CHARGES	205.301.850.000	110.50	370.02
			101.172.850.000	40.01	
			101.257.850.000	40.01	
			582.582.850.000	55.25	
			101.172.850.000	55.25	
			205.301.850.000	48.82	
			101.371.850.000	20.18	
TOTAL VENDOR VERIZ					664.62
VENDOR NAME: WALMART COMMUNITY/RFCSLLC					
01092019	N	CELL PHONE MINUTES-WATER/WASTE WATER	592.590.850.000	9.94	19.88
			592.591.850.000	9.94	
TOTAL VENDOR WALMA					19.88
VENDOR NAME: WILLIAM KREMSREITER					

INVOICE NUMBER	USE PURCHASING CARD	DESCRIPTION	DISTRIBUTIONS\AMOUNTS		AMOUNT
VENDOR NAME: WILLIAM KREMSREITER					
11142018	N	RESIDENTIAL PRESCRIPTIVE-ENERGY EFFICIE	582.582.818.018	150.00	150.00
TOTAL VENDOR WILLI					150.00
GRAND TOTAL:					525,502.23

Deciphering Account Coding

The first 3 digits of the account codes tell you what fund and then department/activity being coded to. Any remaining digits point off more specific categories.

Code	Fund	Department/Activity
101.101	General Fund	Legislative/Council
101.172	General Fund	Executive/Manager
101.215	General Fund	Clerk
101.257	General Fund	Assessor
101.260	General Fund	Finance
101.262	General Fund	Elections
101.265	General Fund	City Hall/General Government
101.276	General Fund	Cemetery
101.301	General Fund	Police
101.336	General Fund	Fire
101.371	General Fund	Building/Code Enforcement
101.441	General Fund	Public Works
101.721	General Fund	Planning
101.728	General Fund	Economic & Community Dev
101.735	General Fund	Community Promotion
101.758	General Fund	Pool
101.770	General Fund	Parks Maintenance
101.860	General Fund	Extra Pension Contr/retirements
101.906	General Fund	Debt Service
101.966	General Fund	Transfers Out
202.463	Major Streets	Routine Maint- Streets
202.473	Major Streets	Routine Maint - Bridges
202.474	Major Streets	Traffic Service - Maint
202.478	Major Streets	Winter Maint
202.482	Major Streets	Admin/Engineering
202.487	Major Streets	MDOT Surface maint
202.488	Major Streets	MDOT Sweeping & Flushing
202.490	Major Streets	MDOT Trees & Shrubs
202.491	Major Streets	MDOT Drain & Ditches
202.494	Major Streets	MDOT Traffic Signals
202.495	Major Streets	MDOT Pavement Markings

Code	Fund	Department/Activity
202.497	Major Streets	MDOT Winter Maint
203.463	Local Streets	Routine Maint - Streets
203.474	Local Streets	Routine Maint - Bridges
203.478	Local Streets	Winter Maint
203.482	Local Streets	Admin/Engineering
248.728	Downtown Development	Operations
248.906	Downtown Development	Debt Service
248.966	Downtown Development	Transfers Out
271.790	Library	Operations
271.966	Library	Transfers Out
301.906	General Obligation	Debt Service
386.906	Building Authority	Debt Service
450.265	New City Hall Construction	
491.536	Water Supply Construction	Settlement/Trust Funds
492.900	Water Supply Construction	EPA Grant
582.582	Electric Fund	Electric Operations
582.900	Electric Fund	Capital Expenses/Projects
582.966	Electric Fund	Transfers Out
592.590	Sewer/Water Fund	Sewer Operations
592.591	Sewer/Water Fund	Water Operations
592.890	Sewer/Water Fund	Sewer Prison/Bar Screen Maint
592.891	Sewer/Water Fund	Sewer Pine River Maint
592.892	Sewer/Water Fund	Sewer Bethany Maint
592.900	Sewer/Water Fund	Capital Expenses/Projects
592.901	Sewer/Water Fund	Wastewater Plant Imp (SRF)
592.906	Sewer/Water Fund	Debt Service
592.966	Sewer/Water Fund	Transfers Out
596.596	Solid Waste Fund	Operations
596.966	Solid Waste Fund	Transfers Out
661.442	Motor Pool	Operations
661.900	Motor Pool	Capital Expenses/Projects

Minutes of the Boards and Commissions

Meets Monthly
Historical Society

Enclosed
 Not Available
 Did Not Meet

Housing Commission

Enclosed
 Not Available
 Did Not Meet

Parks & Recreation Commission

Enclosed
 Not Available
 Did Not Meet

Planning Commission

Enclosed
 Not Available
 Did Not Meet

Safety Committee

Enclosed
 Not Available
 Did Not Meet

Meets March, July & December

Board of Review
 Enclosed
 Not Available
 Did Not Meet

Meets Every other Month:

Library Board of Trustees

Enclosed
 Not Available
 Did Not Meet

Mid-Mich. Comm. Fire Department

Enclosed
 Not Available
 Did Not Meet

Downtown Development Authority

Enclosed
 Not Available
 Did Not Meet

Meets on Call:

Cemetery Committee

Enclosed
 Not Available
 Did Not Meet

Board of Special Assessors

Enclosed
 Not Available
 Did Not Meet

Housing Code Board of Appeals

Enclosed
 Not Available
 Did Not Meet

Zoning Board of Appeals

Enclosed
 Not Available
 Did Not Meet

Minutes January 15, 2019

Board of Trustees
T. A. Cutler Memorial Library
312 Michigan Ave.
St. Louis, MI 48880

Members present: Holly Brannan-Harris, Michelle Kelly, Mary Reed

Members absent: Amanda Kelly

Also present: Library Director Jessica Little and prospective board member, Theresa Jewell

Call to Order: Meeting was called to order at 5:03 pm

Minutes: Reading of the minutes from the November meeting. Jessica pointed out a typo that required correction. Holly Brannan-Harris proposed accepting the minutes with the revision, the motion was supported by Michelle Kelly; motion passed..

Public Comment: None

Reports:

Librarians Report: Jessica reported that the new wall-mounted book drop is working well. The library distributed 440 books during the parade at the St Louis Small Town Family Christmas event. The open house following the parade was not as well attended as in the past, but those who participated stayed longer and were more engaged. The Teen Advisory is growing and has active participation. The theme for the Summer Reading Program for 2019 will be Outer Space. Jessica will attend the annual County Library Board meeting.

Financial Report: Nothing new in financials until the new budget is received.

Statistical Report: The library experienced the typical drop in numbers during the month of December.

Old Business: The board looked at proposed design for the quilt block and agreed to adapt the concept with elements of the original design.

Jessica is waiting for more information about the library hosting the VITA program for the tax season. Federal tax forms have been ordered and should be available by the end of January.

Since the initiation of the Fine Free Policy on January 2 there have been some random glitches in the auto-renewal feature that Jessica is working out.

The board continued discussion of usage of space for furniture and electrical placements for electronics use in the reading room redesign. The durability and function of the new furnishings were researched.

New Business: It was noted that the outer bench is in need of repair and the rug in the entry must be replaced.

Adjournment: The meeting was adjourned at 6:01

Minutes respectfully submitted

Mary Reed, President

Holly Brannan-Harris, Secretary

Minutes November 20, 2018

Board of Trustees
T. A. Cutler Memorial Library
312 Michigan Ave.
St. Louis, MI 48880

Members present: Holly Brannan-Harris, Amanda Kelly, Michelle Kelly, Mary Reed

Members absent: none

Also present: Library Director Jessica Little

Call to Order: Meeting was called to order at 5:02 pm

Minutes: Reading of the minutes from the September meeting. Amanda Kelly made a motion to approve minutes, the motion was supported by Michelle Kelly; motion passed.

Public Comment: None

Reports:

Librarians Report: The new dropbox is installed, the sidewalk area is completed and a crabapple tree planted. The library is planning to participate in the parade at the St. Louis Small Town Family Christmas event, with an open house at the library to follow. The library has received a donation from the Thompson family for \$5,000. The October book sale held by the Friends of the Library has made approximately \$5,600.

Financial Report: No changes made to financials

Statistical Report: Although circulation numbers and Overdrive use dropped slightly in September, both areas recovered in October.

Old Business: Jessica presented the written policy for the new Fine Free procedures. This was reviewed by the board; a motion was made by Holly Brannan-Harris to approve, the motion was supported by Michelle Kelly. Motion passed.

The board members discussed with Jessica some possibilities for a new board member.

The expected changes to the VITA program for 2019 will be likely to make the process more electronic than in the past.

New Business: Discussion of furnishings for the reading room project; Mary Reed has found a possibility for a new supplier of commercial furnishings.

Announcements: None

Adjournment: The meeting was adjourned at 5:40

Minutes respectfully submitted

Mary Reed, President

Holly Brannan-Harris, Secretary

OAK GROVE CEMETERY COMMITTEE MINUTES

St. Louis, Michigan

January 9, 2019

A Regular Meeting of the Oak Grove Cemetery Committee was scheduled for 4 p.m. on Wednesday, January 9, 2019 in the City Council Chambers. Due to the lack of a quorum, official committee business could not be conducted. As two Committee Members were present as well as staff, Alma personal and interested citizens, it was decided to proceed with the intended discussion regarding the current Cemetery Rules & Regulations.

Committee Members in Attendance: Jerry Church, Mary Reed

Committee Members Absent: Bill Leonard, Jason Luneack

There is one Committee Member Vacancy

Others in Attendance: City Manager Kurt Giles, City Director of Public Services Keith Risdon, DPW Superintendent Mack Abbott, Water Department employee Brian Henderson, Alan Luete-Alma Director of Public Services, Sara Anderson-Alma Cemetery Sexton, Don Dean-Resident, Patty Macha – Area Resident & Local Florist

Manager Giles opened the meeting at 4:03 pm and explained that due to the lack of a quorum, the official business of approving the Minutes of the November 14, 2013 Meeting and the review of the “Claims and Accounts” would be put off until a regular meeting was held with the required quorum for conducting such official business.

Manager Giles asked whether there were any public comments on non-agenda items.

Macha stated that she had received numerous positive comments from citizens regarding the City’s desire to review and revise, as needed, the current rules and regulations for Oak Grove Cemetery.

Dean stated that the cemetery maps provided on the website have associated color coding which is confusing. He also asked why certain sites would be deemed unusable. Henderson indicated that in many cases ground conditions or tree encroachments were the reasons.

Dean also asked whether there was an area designated strictly for “Infant” burials in the cemetery. Abbott and Henderson both stated that they were not aware of any. Giles stated that he did not believe that there were any plans for this type of a designated area.

Manager Giles opened the meeting up to the discussion of the current Cemetery Rules and Procedures amongst the attendees.

It was agreed that City staff would review the current Cemetery Rules and Procedures along with the recommendations and comments from this meeting and prepare a “draft” set of revised rules and procedures for submittal and review by the Committee at a future date.

Meeting adjourned at 6:10 pm.

CONSENT AGENDA ITEM APPROVAL

St. Louis, Michigan
Agenda Statement

City Hall Use Only

Item No. 8a

For Meeting of February 5, 2019

ITEM TITLE: Union Street Pump Station Pump
SUBMITTED BY: Kurt Giles
TELEPHONE: 681-4377

SUMMARY EXPLANATION:

Approve Payment to JGM Valve Corp. for Pump and Installation at Union Street Pump Station in the amount of \$18,192.00.

Moved by:

Supported by:

Approve Payment to JGM Valve Corp. for Pump and Installation at Union Street Pump Station in the amount of \$18,192.00.

J.G.M. VALVE CORPORATION

Invoice



1155 Welch Road
Suite D
Commerce, MI 48390

Phone: 248-926-6200
Fax: 248-926-6290
Email: Contact@jgmvalve.com

Date	Invoice #
1/15/2019	19-12767

Bill To
St. Louis WWTP 300 N Mill St Saint Louis, MI 48880

Ship To
St. Louis WWTP 401 E Prospect St Louis, MI 48880

P.O. Number	Terms	Ship	Via	Rep	Project
Kurt Giles	Net due in 30 days	1/14/2019		Chuck	

Quantity	Item Code	Description	Price Each	Amount
1	Pump SN S4L-089	61232 - per Q # 39974 Vaughan Model S4L-089 Submersible Chopper Pump with 20HP, 1750 RPM, 460V, 3Ph, 60Hz Explosion Proof Motor with 50 FEET of Power Cable, Rated 650 GPM @ 53.2 Ft. TDH	17,061.00	17,061.00
1	V800-497	Vaughan Pump Moisture Relay	556.00	556.00
1	TAG SHIPMENT	Reference: Spare Pump for Prison Bar Screen		0.00
1	TAG SHIPMENT	Brian Henderson / Kurt Giles		0.00
1	SHIPPING	Tracking #: 4179037693	575.00	575.00

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Subtotal	\$18,192.00
Sales Tax (6.0%)	\$0.00
Total	\$18,192.00

CONSENT AGENDA ITEM APPROVAL

St. Louis, Michigan
Agenda Statement

City Hall Use Only

Item No. 8b

For Meeting of February 5, 2019

ITEM TITLE: Michigan Avenue Pump Station
SUBMITTED BY: Kurt Giles
TELEPHONE: 681-4377

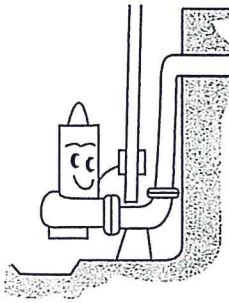
SUMMARY EXPLANATION:

Approve Payment to Jett Pump & Valve for Pump and Installation at Michigan Avenue p
Pump Station in the amount of \$15,610.00 and 19,365.00 for a total payment of
\$34,975.00.

Moved by:

Supported by:

Approve Payment to Jett Pump & Valve for Pump and Installation at Michigan Avenue p
Pump Station in the amount of \$15,610.00 and 19,365.00 for a total payment of
\$34,975.00.



JETT Pump & Valve, L.L.C.

4770 Pontiac Lake Rd. Phone: (248) 673-2530
 Waterford, MI 48328 Fax: (248) 673-2574
 Email: sales@jettump.com

Invoice

Invoice Number:
18240

Invoice Date:
Jan 22, 2019

JAN 25 2019

Sold To:

CITY OF ST. LOUIS
 300 N. MILL ST.
 SAINT LOUIS,, MI 48880

Ship to:

CITY OF ST. LOUIS
 300 N. MILL ST.
 SAINT LOUIS,, MI 48880

Customer ID	Customer PO	Payment Terms	
STLO100	APPROVED PROPSAL	Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
SS/JD	OUR DELIVERY	1/9/19	2/21/19

Quantity	Description	Backorder	Unit Price	Extension
	FOR REPLACEMENT OF PUMP #3 AT THE MICHIGAN AVE. STATION, CITY OF ST. LOUIS APPROVED PROPOSAL 18-7001.			
1.00	MATERIALS		11,780.00	11,780.00
1.00	FREIGHT		500.00	500.00
1.00	SERVICE LABOR		3,330.00	3,330.00

Page: 1

1 1/2 % per month finance charge on all past due accounts.

Subtotal 15,610.00

Sales Tax

Freight

Total Invoice Amount: 15,610.00



JETT Pump & Valve, L.L.C.

4770 Pontiac Lake Rd. Phone: (248) 673-2530
 Waterford, MI 48328 Fax: (248) 673-2574
 Email: sales@jettump.com

Invoice

Invoice Number:
18169

Invoice Date:
Jan 3, 2019

Sold To:
CITY OF ST. LOUIS
300 N. MILL ST.
SAINT LOUIS,, MI 48880

Ship to:
ST. LOUIS, CITY OF DPW
401 E. PROSPECT
SAINT LOUIS,, MI 48880

Customer ID	Customer PO	Payment Terms	
STLO100	COUNCIL APPROVAL	Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	OUR DELIVERY	12/11/18	2/2/19

Quantity	Description	Backorder	Unit Price	Extension
	PER APPROVED PROPOSAL 18-7000- REPAIR v REPLACE OF PUMP #3 AT UNION ST. STATION.			
1.00	MATERIALS		15,535.00	15,535.00
1.00	FREIGHT		500.00	500.00
1.00	SERVICE LABOR		3,330.00	3,330.00

PAID
JAN 14 2019

BY: _____

Page: 1
1 1/2 % per month finance charge on all past due accounts.

Subtotal	19,365.00
Sales Tax	
Freight	
Total Invoice Amount	19,365.00

**Mid Michigan Area Cable Consortium
Meeting Minutes December 5th, 2018**

Call to order: Roll Call: The meeting was called to order by Kim Smith at 3:06 PM with Diane Lyon, Bobbie Marr, Jeremy Howard, Darcy Orlik, Tracey Connelly and Carey Hammel in attendance.

Approval of the Agenda:

A motion was made to approve the agenda by Diane Lyon and supported by Tracey Connelly.

Ayes: all

Nays: none

motion passed

Approval of the minutes from the November 28th, 2018 board meeting: Diane Lyon made a motion to approve the minute of the November 28th, 2018 Board meeting, supported by

Bobbie Marr.

Ayes: all

Nays: none

motion passed

Treasurer's Report

Financial statements: Kim Smith presented the financial statements to the board.

Motion to pay bills: Bobbie Marr made a motion to pay bills, supported by Diane Lyon.

Ayes: all

Nays: none

motion passed

Complaint Communications: No Complaints mentioned.

Employee monthly meeting report: Carey Hammel reported on the employee's monthly meeting and what projects everyone was working on for the month of December so far.

Director Report: Carey Hammel gave a directors report.

Public Comment:

New Business

a. 2019 Budget Discussion:

1. Jeremy Howard made a motion to open the 2019 Public Budget Hearing, Supported by Bobbie Marr.

Ayes: all

Nays: none

motion passed

Diane Lyon made a motion to close the 2019 Public Budget Hearing, Supported by Tracey Connelly.

Ayes: all

Nays: none

motion passed

2. Bobbie Marr made a motion to accept the 2019 Budget Proposal, supported by Jeremy Howard.

Ayes: all
Nays: none
motion passed

b. Chair, Kim – Diane, Tracey
Vice Chair, Diane – Tracey, Bobbie
Treasurer, Jeremy – Kim, Bobbie
Secretary, Tracey – Bobbie, Kim

Diane Lyon nominated Kim Smith for Chair, supported by Tracey Connelly. Kim Smith accepted the nomination. Kim Smith asked for any other nominations three times, hearing none board voted.

Ayes: all
Nays: none
Nomination passed

Tracey Connelly nominated Diane Lyon for Vice Chair, supported by Bobbie Marr. Diane Lyon accepted the nomination. Kim Smith asked for any other nominations three times, hearing none board voted.

Ayes: all
Nays: none
Nomination passed.

Kim Smith nominated Jeremy Howard for Treasurer, supported by Bobbiw Marr. Jeremy Howard accepted the nomination. Kim Smith asked for any other nominations, hearing none board voted

Ayes: all
Nays: none
Nomination passed

Bobbie Marr nominated Tracey Beadle for Secretary, supported by Kim Smith. Tracey Beadle accepted the nomination. Kim Smith asked for any other nominations three times, hearing none board voted

Ayes: all
Nays: none
Nomination passed

Old Business:

Other Business:

Adjourn: With no further business before the board a motion to adjourn was made by Diane Lyon and supported by Bobbie Marr. All Ayes and the motion passed and the meeting was adjourned at 4:44pm.

ITEM NO. 9A

DATE 2/5/19

Memorandum

To: Mayor and City Council

From: Kurt

Regarding: Alma Transportation Contract Renewal

I met with Transportation Director, Brett Baublitz on January 15th and received ridership history from 2018. We discussed how ridership share to and from St. Louis has risen recently and the relatively low amount the City of St. Louis is paying under the current service agreement. In the following pages I have included a ridership report going back to fiscal year 2015/16, a copy of the Alma Transportation Department's Budget, and copies of the existing and proposed service agreements. I agree that our City Government's cost under the current service agreement is disproportionately low compared with the funding from the City of Alma through their transit millage. Alma's 2 mill levy generates around \$150,000 to \$160,000 per year and in the illustration Brett made, results in \$3.38/ride. Applying that to St. Louis' ridership share results in an annual cost of \$18,309. The proposed Service Agreement includes a one year agreement with the same terms as the current agreement including 4 quarterly installments of \$2,500 each totaling \$10,000 for fiscal year 2019/20. This is proposed as taking a step toward closing that gap if Council wishes to continue taking this type of role in funding public transportation.

Alma Transit Center

PcTrans Trips by MCD of Off and On Stops

From 2-Jan-2018 through 31-Dec-2018

MCD of Off Stop	Total
City of Alma	44,947
City of Ithaca	898
City of St. Louis	5,417
Township of Arcada	138
Township of Bethany	44
Township of Fulton	288
Township of Lafayette	133
Township of New Haven	11
Township of North Shade	75
Township of North Star	1
Township of Pine River	7,660
Township of Seville	316
Township of Sumner	251
Township of Washington	12
Township of Wheeler	27
Unknown	2,128
Total	62,346

\$ 3.³⁸ per ride paid thru millage.

$\times 3.38 = \$18,309$

at 3.³⁸ per ride = 25,890.⁰⁰ compared to Alma's costs.

From meeting w/
Brett on 1/15/19

PR Twp
Ithaca
Gratiot County

Alma Transit Center
PCTrans Passenger Counts by On and Off Fare Zones
From 1-Jul-2015 through 30-Jun-2016

<u>On Zone</u>	<u>Off Zone</u>	<u># of Trips</u>	<u>% of Group</u>	<u>% of Total</u>
Alma	Alma	39,266	86.3%	77.10%
	Arcada Twp Z2 S	542	1.2%	1.06%
	Breckenridge	17	0.0%	0.03%
	Ithaca	12	0.0%	0.02%
	Pine River Twp Z2 N	5,104	11.2%	10.02%
	St. Louis	543	1.2%	1.07%
	On Zone Alma		45,484	100.0%
St. Louis	Alma	438	50.3%	0.86%
	Arcada Twp Z2 S	1	0.1%	0.00%
	Breckenridge	5	0.6%	0.01%
	Ithaca	2	0.2%	0.00%
	Pine River Twp Z2 N	202	23.2%	0.40%
	St. Louis	223	25.6%	0.44%
	On Zone St. Louis		871	100.0%
Ithaca	Alma	24	88.9%	0.05%
	Pine River Twp Z2 N	1	3.7%	0.00%
	St. Louis	2	7.4%	0.00%
	On Zone Ithaca		27	100.0%
Pine River Twp Z2 N	Alma	3,575	86.9%	7.02%
	Arcada Twp Z2 S	4	0.1%	0.01%
	Breckenridge	12	0.3%	0.02%
	Ithaca	2	0.0%	0.00%
	Pine River Twp Z2 N	339	8.2%	0.67%
	St. Louis	181	4.4%	0.36%
	On Zone Pine River Twp Z2 N		4,113	100.0%
Arcada Twp Z2 S	Alma	393	98.7%	0.77%
	Pine River Twp Z2 N	5	1.3%	0.01%
	On Zone Arcada Twp Z2 S		398	100.0%
Breckenridge	Alma	11	28.9%	0.02%
	Pine River Twp Z2 N	11	28.9%	0.02%
	St. Louis	16	42.1%	0.03%
	On Zone Breckenridge		38	100.0%
		50,931		100.00%

Alma Transit Center
 PCTrans Passenger Counts by On and Off Fare Zones
 From 1-Jul-2015 through 30-Jun-2016

Off Zone On Zone	Alma	St. Louis	Ithaca	Pine River Twp Z2 N	Arcada Twp Z2 S	Breckenr idge	Total
Alma	39,266	543	12	5,104	542	17	45,484
St. Louis	438	223	2	202	1	5	871
Ithaca	24	2	0	1	0	0	27
Pine River Twp Z2 N	3,575	181	2	339	4	12	4,113
Arcada Twp Z2 S	393	0	0	5	0	0	398
Breckenridge	11	16	0	11	0	0	38
Total	43,707	965	16	5,662	547	34	50,931

Alma Transit Center
 PCTrans Passenger Counts by On and Off Fare Zones
 From 1-Jul-2016 through 30-Jun-2017

<u>On Zone</u>	<u>Off Zone</u>	<u># of Trips</u>	<u>% of Group</u>	<u>% of Total</u>
Alma	Alma	38,312	83.4%	70.88%
	Arcada Twp Z2 S	362	0.8%	0.67%
	Breckenridge	19	0.0%	0.04%
	Ithaca	154	0.3%	0.28%
	Pine River Twp Z2 N	5,636	12.3%	10.43%
	St. Louis	1,324	2.9%	2.45%
	Zone 3 Gratiot	148	0.3%	0.27%
	On Zone Alma	45,955	100.0%	85.02%
St. Louis	Alma	1,077	54.5%	1.99%
	Arcada Twp Z2 S	1	0.1%	0.00%
	Breckenridge	4	0.2%	0.01%
	Ithaca	2	0.1%	0.00%
	Pine River Twp Z2 N	441	22.3%	0.82%
	St. Louis	448	22.7%	0.83%
	Zone 3 Gratiot	4	0.2%	0.01%
	On Zone St. Louis	1,977	100.0%	3.66%
Ithaca	Alma	132	94.3%	0.24%
	Pine River Twp Z2 N	5	3.6%	0.01%
	St. Louis	3	2.1%	0.01%
	On Zone Ithaca	140	100.0%	0.26%
Pine River Twp Z2 N	Alma	4,736	87.2%	8.76%
	Arcada Twp Z2 S	3	0.1%	0.01%
	Breckenridge	13	0.2%	0.02%
	Ithaca	6	0.1%	0.01%
	Pine River Twp Z2 N	297	5.5%	0.55%
	St. Louis	368	6.8%	0.68%
	Zone 3 Gratiot	8	0.1%	0.01%
	On Zone Pine River Twp Z2 N	5,431	100.0%	10.05%
Arcada Twp Z2 S	Alma	318	94.6%	0.59%
	Pine River Twp Z2 N	17	5.1%	0.03%
	Zone 3 Gratiot	1	0.3%	0.00%
	On Zone Arcada Twp Z2 S	336	100.0%	0.62%

Alma Transit Center
 PCTrans Passenger Counts by On and Off Fare Zones
 From 1-Jul-2016 through 30-Jun-2017

<u>On Zone</u>	<u>Off Zone</u>	<u># of Trips</u>	<u>% of Group</u>	<u>% of Total</u>
Breckenridge	Alma	30	58.8%	0.06%
	Arcada Twp Z2 S	1	2.0%	0.00%
	Pine River Twp Z2 N	17	33.3%	0.03%
	St. Louis	3	5.9%	0.01%
	On Zone Breckenridge	51	100.0%	0.09%
Zone 3 Gratiot	Alma	153	93.3%	0.28%
	Pine River Twp Z2 N	3	1.8%	0.01%
	St. Louis	6	3.7%	0.01%
	Zone 3 Gratiot	2	1.2%	0.00%
	On Zone Zone 3 Gratiot	164	100.0%	0.30%
		54,054		100.00%

Alma Transit Center
PCTrans Passenger Counts by On and Off Fare Zones
From 1-Jul-2016 through 30-Jun-2017

Off Zone On Zone	Alma	St. Louis	Ithaca	Pine River Twp Z2 N	Arcada Twp Z2 S	Breckenr idge	Zone 3 Gratiot	Total
Alma	38,312	1,324	154	5,636	362	19	148	45,955
St. Louis	1,077	448	2	441	1	4	4	1,977
Ithaca	132	3	0	5	0	0	0	140
Pine River Twp Z2 N	4,736	368	6	297	3	13	8	5,431
Arcada Twp Z2 S	318	0	0	17	0	0	1	336
Breckenridge	30	3	0	17	1	0	0	51
Zone 3 Gratiot	153	6	0	3	0	0	2	164
Total	44,758	2,152	162	6,416	367	36	163	54,054

Alma Transit Center
 PCTrans Passenger Counts by On and Off Fare Zones
 From 3-Jul-2017 through 30-Jun-2018

<u>On Zone</u>	<u>Off Zone</u>	<u># of Trips</u>	<u>% of Group</u>	<u>% of Total</u>
Alma	Alma	35,408	79.1%	63.36%
	Arcada Twp Z2 S	103	0.2%	0.18%
	Breckenridge	26	0.1%	0.05%
	Ithaca	332	0.7%	0.59%
	Out of County	6	0.0%	0.01%
	Pine River Twp Z2 N	6,001	13.4%	10.74%
	St. Louis	2,633	5.9%	4.71%
	Zone 3 Gratiot	234	0.5%	0.42%
	On Zone Alma	44,743	100.0%	80.06%
St. Louis	Alma	2,691	65.9%	4.81%
	Arcada Twp Z2 S	32	0.8%	0.06%
	Ithaca	6	0.1%	0.01%
	Out of County	8	0.2%	0.01%
	Pine River Twp Z2 N	696	17.0%	1.25%
	St. Louis	636	15.6%	1.14%
	Zone 3 Gratiot	14	0.3%	0.03%
	On Zone St. Louis	4,083	100.0%	7.31%
Ithaca	Alma	302	87.3%	0.54%
	Pine River Twp Z2 N	35	10.1%	0.06%
	St. Louis	6	1.7%	0.01%
	Zone 3 Gratiot	3	0.9%	0.01%
	On Zone Ithaca	346	100.0%	0.62%
Pine River Twp Z2 N	Alma	5,060	81.9%	9.05%
	Arcada Twp Z2 S	1	0.0%	0.00%
	Breckenridge	22	0.4%	0.04%
	Ithaca	3	0.0%	0.01%
	Out of County	3	0.0%	0.01%
	Pine River Twp Z2 N	594	9.6%	1.06%
	St. Louis	497	8.0%	0.89%
	Zone 3 Gratiot	1	0.0%	0.00%
On Zone Pine River Twp Z2 N	6,181	100.0%	11.06%	
Arcada Twp Z2 S	Alma	113	76.4%	0.20%
	Pine River Twp Z2 N	3	2.0%	0.01%
	St. Louis	32	21.6%	0.06%
	On Zone Arcada Twp Z2 S	148	100.0%	0.26%

Alma Transit Center
 PCTrans Passenger Counts by On and Off Fare Zones
 From 3-Jul-2017 through 30-Jun-2018

<u>On Zone</u>	<u>Off Zone</u>	<u># of Trips</u>	<u>% of Group</u>	<u>% of Total</u>
Breckenridge	Alma	48	58.5%	0.09%
	Pine River Twp Z2 N	31	37.8%	0.06%
	Zone 3 Gratiot	3	3.7%	0.01%
	On Zone Breckenridge	82	100.0%	0.15%
Zone 3 Gratiot	Alma	239	82.1%	0.43%
	Breckenridge	3	1.0%	0.01%
	Ithaca	3	1.0%	0.01%
	Pine River Twp Z2 N	23	7.9%	0.04%
	St. Louis	16	5.5%	0.03%
	Zone 3 Gratiot	7	2.4%	0.01%
	On Zone Zone 3 Gratiot	291	100.0%	0.52%
Out of County	Alma	6	42.9%	0.01%
	Pine River Twp Z2 N	3	21.4%	0.01%
	St. Louis	5	35.7%	0.01%
	On Zone Out of County	14	100.0%	0.03%
		55,888		100.00%

Alma Transit Center
PCTrans Passenger Counts by On and Off Fare Zones
From 3-Jul-2017 through 30-Jun-2018

Off Zone On Zone	Alma	St. Louis	Ithaca	Pine River Twp Z2 N	Arcada Twp Z2 S	Breckenr idge	Zone 3 Gratiot	Out of County	Total
Alma	35,408	2,633	332	6,001	103	26	234	6	44,743
St. Louis	2,691	636	6	696	32	0	14	8	4,083
Ithaca	302	6	0	35	0	0	3	0	346
Pine River Twp Z2 N	5,060	497	3	594	1	22	1	3	6,181
Arcada Twp Z2 S	113	32	0	3	0	0	0	0	148
Breckenridge	48	0	0	31	0	0	3	0	82
Zone 3 Gratiot	239	16	3	23	0	3	7	0	291
Out of County	6	5	0	3	0	0	0	0	14
Total	43,867	3,825	344	7,386	136	51	262	17	55,888

Alma Transit Center
PCTrans Passenger Counts by On and Off Fare Zones
From 2-Jul-2018 through 31-Dec-2018

<u>On Zone</u>	<u>Off Zone</u>	<u># of Trips</u>	<u>% of Group</u>	<u>% of Total</u>	
Alma	Alma	18,177	76.9%	59.35%	
	Arcada Twp Z2 S	65	0.3%	0.21%	
	Breckenridge	10	0.0%	0.03%	
	Ithaca	209	0.9%	0.68%	
	Out of County	7	0.0%	0.02%	
	Pine River Twp Z2 N	2,945	12.5%	9.62%	
	St. Louis	2,111	8.9%	6.89%	
	Zone 3 Gratiot	102	0.4%	0.33%	
	On Zone Alma		23,626	100.0%	77.15%
St. Louis	Alma	2,238	70.2%	7.31%	
	Arcada Twp Z2 S	5	0.2%	0.02%	
	Ithaca	6	0.2%	0.02%	
	Out of County	7	0.2%	0.02%	
	Pine River Twp Z2 N	378	11.9%	1.23%	
	St. Louis	554	17.4%	1.81%	
	On Zone St. Louis		3,188	100.0%	10.41%
	Ithaca	Alma	192	87.7%	0.63%
Pine River Twp Z2 N		20	9.1%	0.07%	
St. Louis		7	3.2%	0.02%	
On Zone Ithaca			219	100.0%	0.72%
Pine River Twp Z2 N	Alma	2,739	80.8%	8.94%	
	Pine River Twp Z2 N	275	8.1%	0.90%	
	St. Louis	373	11.0%	1.22%	
	Zone 3 Gratiot	1	0.0%	0.00%	
	On Zone Pine River Twp Z2 N		3,388	100.0%	11.06%
Arcada Twp Z2 S	Alma	71	93.4%	0.23%	
	St. Louis	5	6.6%	0.02%	
	On Zone Arcada Twp Z2 S		76	100.0%	0.25%
Breckenridge	Alma	1	12.5%	0.00%	
	Pine River Twp Z2 N	7	87.5%	0.02%	
	On Zone Breckenridge		8	100.0%	0.03%
Zone 3 Gratiot	Alma	105	99.1%	0.34%	
	Pine River Twp Z2 N	1	0.9%	0.00%	
	On Zone Zone 3 Gratiot		106	100.0%	0.35%

Alma Transit Center
 PCTrans Passenger Counts by On and Off Fare Zones
 From 2-Jul-2018 through 31-Dec-2018

<u>On Zone</u>	<u>Off Zone</u>	<u># of</u> <u>Trips</u>	<u>% of</u> <u>Group</u>	<u>% of</u> <u>Total</u>
Out of County	Alma	7	50.0%	0.02%
	St. Louis	7	50.0%	0.02%
	On Zone Out of County	14	100.0%	0.05%
		30,625		100.00%

Alma Transit Center
 PCTrans Passenger Counts by On and Off Fare Zones
 From 2-Jul-2018 through 31-Dec-2018

Off Zone On Zone	Alma	St. Louis	Ithaca	Pine River Twp Z2 N	Arcada Twp Z2 S	Brecken ridge	Zone 3 Gratiot	Out of County	Total
Alma	18,177	2,111	209	2,945	65	10	102	7	23,626
St. Louis	2,238	554	6	378	5	0	0	7	3,188
Ithaca	192	7	0	20	0	0	0	0	219
Pine River Twp Z2 N	2,739	373	0	275	0	0	1	0	3,388
Arcada Twp Z2 S	71	5	0	0	0	0	0	0	76
Breckenridge	1	0	0	7	0	0	0	0	8
Zone 3 Gratiot	105	0	0	1	0	0	0	0	106
Out of County	7	7	0	0	0	0	0	0	14
Total	23,530	3,057	215	3,626	70	10	103	14	30,625

Summary of Alma and St. Louis Ridership
Shares of Alma Transportation Service

F.Y. 2015/16					On/Off Zone
	On-Zone	Percentage	Off-Zone	Percentage	Average
Alma	45484	89.31%	43707	85.82%	87.56%
St. Louis	871	1.71%	965	1.89%	1.80%
Total Rides	50931				
F.Y. 2016/17					On/Off Zone
	On-Zone	Percentage	Off-Zone	Percentage	Average
Alma	45955	85.02%	44758	82.80%	83.91%
St. Louis	1977	3.66%	2152	3.98%	3.82%
Total Rides	54054				
F.Y. 2017/18					On/Off Zone
	On-Zone	Percentage	Off-Zone	Percentage	Average
Alma	44743	80.06%	43867	78.49%	79.27%
St. Louis	4083	7.31%	3825	6.84%	7.07%
Total Rides	55888				
F.Y. 2018/19 (first half)					On/Off Zone
	On-Zone	Percentage	Off-Zone	Percentage	Average
Alma	23626	77.15%	23530	76.83%	76.99%
St. Louis	3188	10.41%	3057	9.98%	10.20%
Total Rides	30625				

KRG

1/30/2019

Alma Dial-A-Ride

**City of Alma Transit Center
525 East Superior St.
Alma, MI 48801**

989 463-6016

Nonurban City

Regular Service

Annual Budgeted

2019

Operating Revenue: \$65,000

Total Eligible Expenses: \$726,937

Local Share: \$306,000

Comments: -\$1741 overage will be covered by the Cy of Alma.

Alma Dial-A-Ride
 Nonurban City
 Regular Service
 Annual Budgeted
 2019

Revenue Schedule Report

Code	Description	Amount
401 :	Farebox Revenue	
40100	Passenger Fares (-)	\$65,000
406 :	Auxiliary Trans Revenues	
40620	Intercity Ticket Sales (-)	\$3,000
408 :	Local Revenue	
40800	Taxes Levied Directly for/by Transit Agency (-)	\$163,000
409 :	Local Service Contract	
40950	Local Service Contract/Local Source (-Gratioto Integrated Health, <u>City of St. Louis</u> , Walmart)	\$75,000
411 :	State Formula and Contracts	
41101	State Operating Assistance (-)	\$286,146
413 :	Federal Contracts	
41301	Section 5311 Operating (-)	\$135,050
41398	RTAP (-)	\$4,500

} = \$306K

Total Revenues: \$731,696

\$5k/\$306k = 1.63% while in 2018 we have approached 10% of ridership

\$163,000/\$306,000 = 53.3% of funding w/ Alma's share of ridership at slightly less than 80%

**Alma Dial-A-Ride
Nonurban City
Regular Service
Annual Budgeted
2019**

Expense Schedule Report

Code	Description	Amount
501 :	Labor	
50101	Operators Salaries & Wages (-)	\$284,437
50102	Other Salaries & Wages (-)	\$93,000
50103	Dispatchers' Salaries & Wages (-)	\$37,000
502 :	Fringe Benefits	
50200	Fringe Benefits (-)	\$137,500
503 :	Services	
50302	Advertising Fees (-)	\$2,500
50399	Other Services (-)	\$40,000
504 :	Materials and Supplies	
50401	Fuel & Lubricants (-)	\$61,500
50402	Tires & Tubes (-)	\$7,500
50499	Other Materials & Supplies (-)	\$30,000
505 :	Utilities	
50500	Utilities (-)	\$14,000
506 :	Insurance	
50603	Liability Insurance (-)	\$16,300
509 :	Misc Expenses	
50902	Travel, Meetings & Training (-)	\$6,500
50903	Association Dues & Subscriptions (-)	\$1,200
574 :	Ineligible Expenses	

**Alma Dial-A-Ride
Nonurban City
Regular Service
Annual Budgeted
2019**

Expense Schedule Report

Code	Description	Amount
57402	Ineligible RTAP (-)	\$4,500

Total Expenses: \$731,437

Total Ineligible Expenses: \$4,500

Total Eligible Expenses: \$726,937

**Alma Dial-A-Ride
Nonurban City
Regular Service
Annual Budgeted
2019**

Non Financial Schedule Report

Public Service

Code	Description	Weekday DR	Saturday DR	Sunday DR	Total
610	Vehicle Hours	10,700	0	0	10,700
611	Vehicle Miles	150,000	0	0	150,000
615	Unlinked Passenger Trips - Regular	33,000	0	0	33,000
616	Unlinked Passenger Trips - Elderly	5,000	0	0	5,000
617	Unlinked Passenger Trips - Persons w/Disabilities	14,000	0	0	14,000
618	Unlinked Passenger Trips - Elderly Persons w/Disabilities	2,500	0	0	2,500
622	Total Demand-Response Unlinked Passenger Trips	54,500	0	0	54,500
625	Days Operated	260	0	0	260

Total Passengers: 54,500

Vehicle Information

Code	Description	Quantity
655	Total Demand-Response Vehicles	9
656	Demand-Response Vehicle w/ Lifts	8
658	Total Transit Vehicles	9

Total Vehicles: 9

Miscellaneous Information

Code	Description	Quantity DR
661	Total Transit Agency Employees (Full-Time Equivalents)	14
662	Total Revenue Vehicle Operators (Full-Time Equivalents)	14

EXISTING
AGREEMENT

ITEM NO. 9E
DATE 11/7/17

PURCHASE OF SERVICE AGREEMENT

THE CITY OF ALMA TRANSPORTATION DEPARTMENT (hereinafter referred to as "City"), 525 East Superior, Alma, MI 48801, and City of St. Louis, (hereinafter referred to as "Purchaser"), 300 N. Mill St., St. Louis, MI 48880, in consideration of the mutual promises contained herein, do hereby agree as follows:

1. TERM

The term of this Agreement is a twelve month period, October 1, 2017 through September 30, 2018.

2. SERVICE PROVIDED

2.1 The City will provide public transit, demand response service, to residents of the City of St. Louis on a daily scheduled basis between the hours of 9:00 a.m. and 8:00 p.m. Said schedules may be modified by the City, at its discretion, for reasons including but not limited to Section 3 below.

2.2 The City will supply the Purchaser with quarterly service reports that will include boarding information for demand responsive service.

3. FINANCIAL MANAGEMENT

3.1 Payments by Purchaser

The Purchaser agrees to pay the City a sum of \$5,000 per year for provided service. The City shall send billing invoices to the Purchaser on a quarterly basis in the amount of \$1,250 beginning January 1, 2018.

4.2 Financial Assumptions, Power of Authority to Modify Services

It is expressly understood by the parties that the charges to the Purchaser are based on the City's Annual Operating Budget including the projected level of expenses and revenues necessary to implement the Annual Service Plan. The annual service hours and expenses and the calculation of the projected revenues to meet these fixed-route and demand-response expenses are attached as Exhibit #2. In the event that variances in costs or revenues render it impossible, in the reasonable judgment of the Authority, to provide the number of service hours at the local costs indicated in Exhibit #2 without undue financial loss, the parties will renegotiate such hours and charges.

4.3 Mutual Cooperation Among Governmental Units

It is further understood and agreed that the other governmental units or entities have entered or are expected to enter into similar contracts with the City. Transit services covered by this and other contracts are interdependent such that if any purchaser breaches its contract, fails to enter into a contract, or terminates its agreement, the City may modify, reduce, or cancel schedules or hours of service covered under this Agreement.

4.4 Fares

It is expressly understood that determination of fare levels and all policies relating to fare collection and administration will be the responsibility of the City and may be modified during this agreement.

5. EQUIPMENT

The City will provide all hardware and vehicles necessary for the service to be rendered hereunder, will maintain said equipment and will retain ownership of said equipment.

6. PERSONNEL

The City will provide the personnel necessary to fulfill its obligation hereunder, and retains complete authority in hiring, regulation and termination of said personnel.

7. INDEMNIFICATION

The City will indemnify Purchaser and hold Purchaser harmless from all claims, suits, actions and damages resulting from operation of vehicles conducted by the City under this Agreement except to the extent that such damages are caused by the Purchaser. It is not the intent of the City to waive any governmental immunity otherwise available to it. Purchaser, subject to any governmental immunity available to it, will indemnify and hold the City harmless from all claims, suits, actions, and damages caused by its officers, agents, or employees except to the extent caused by the City.

8. ASSIGNMENT

This Agreement will not be assigned by either party without the written consent of the other.

9. EXTENSION

It is the intent of the parties to engage in this service for a period longer than that cited in Paragraph 1, providing that the service is satisfactory to the parties. Therefore, the parties agree that this Contract shall be extended for successive periods of one year each unless a party notifies the other of its intent not to renew no less than 90 days before the end of the prior period, the same terms and conditions provided. In the event that the parties fail to reach agreement on any or all of these items, then this extension will be null and void and of no effect.

10. TERMINATION

Either party may cancel its participation in this agreement or terminate any services provided under this agreement at any time without further liability upon providing 120 days-notice in writing to the

other party of intent to cancel.

11. EQUAL EMPLOYMENT OPPORTUNITY

In connection with the execution of this Contract, the City will not discriminate against any employee or applicant for employment because of race, religion, color, sex, handicap, age, or national origin, other than as a bonafide occupational qualification. The City represents that it has taken and will continue to take affirmative actions to ensure that applicants are selected, and that employees are treated during their employment, without regard to their race, religion, color, sex, handicap, age or national origin.

12. MODIFICATION OF AGREEMENT

This contract may be modified in writing by mutual agreement of the parties.

13. EVIDENCE OF INSURANCE

The CITY will be obligated to maintain public liability, vehicle, unemployment and worker's compensation insurance in accordance with federal and state laws and regulations.

Executed in duplicate this _____ day of _____, 2017.

Kurt Giles
City Manager – St. Louis

Matthew Schooley
Interim City Manager - Alma

PROPOSED AGREEMENT

PURCHASE OF SERVICE AGREEMENT

THE CITY OF ALMA TRANSPORTATION DEPARTMENT (hereinafter referred to as "City"), 525 East Superior, Alma, MI 48801, and City of St. Louis, (hereinafter referred to as "Purchaser"), 300 N. Mill St., St. Louis, MI 48880, in consideration of the mutual promises contained herein, do hereby agree as follows:

1. TERM

The term of this Agreement is a twelve-month period, July 1, 2019 through June 30, 2020.

2. SERVICE PROVIDED

2.1 The City will provide public transit, demand response service, to residents of the City of St. Louis on a daily scheduled basis between the hours of 9:00 a.m. and 8:00 p.m. Said schedules may be modified by the City, at its discretion, for reasons including but not limited to Section 3 below.

2.2 The City will supply the Purchaser with quarterly service reports that will include boarding information for demand responsive service.

3. FINANCIAL MANAGEMENT

3.1 Payments by Purchaser

The Purchaser agrees to pay the City a sum of \$10,000 per year for provided service. The City shall send billing invoices to the Purchaser on a quarterly basis in the amount of \$2,500 beginning October 1, 2019.

4.2 Financial Assumptions, Power of Authority to Modify Services

It is expressly understood by the parties that the charges to the Purchaser are based on the City's Annual Operating Budget including the projected level of expenses and revenues necessary to implement the Annual Service Plan. In the event that variances in costs or revenues render it impossible, in the reasonable judgment of the City, to provide the number of service hours at the local costs without undue financial loss, the parties will renegotiate such hours and charges.

4.3 Mutual Cooperation Among Governmental Units

It is further understood and agreed that the other governmental units or entities have entered or are expected to enter into similar contracts with the City. Transit services covered by this and other contracts are interdependent such that if any purchaser breaches its contract, fails to enter into a contract, or terminates its agreement, the City may modify, reduce, or cancel schedules or hours of service covered under this Agreement.

4.4 Fares

It is expressly understood that determination of fare levels and all policies relating to fare collection and administration will be the responsibility of the City and may be modified during this agreement.

5. EQUIPMENT

The City will provide all hardware and vehicles necessary for the service to be rendered hereunder, will maintain said equipment and will retain ownership of said equipment.

6. PERSONNEL

The City will provide the personnel necessary to fulfill its obligation hereunder, and retains complete authority in hiring, regulation and termination of said personnel.

7. INDEMNIFICATION

The City will indemnify Purchaser and hold Purchaser harmless from all claims, suits, actions and damages resulting from operation of vehicles conducted by the City under this Agreement except to the extent that such damages are caused by the Purchaser. It is not the intent of the City to waive any governmental immunity otherwise available to it. Purchaser, subject to any governmental immunity available to it, will indemnify and hold the City harmless from all claims, suits, actions, and damages caused by its officers, agents, or employees except to the extent caused by the City.

8. ASSIGNMENT

This Agreement will not be assigned by either party without the written consent of the other.

9. EXTENSION

It is the intent of the parties to engage in this service for a period longer than that cited in Paragraph 1, providing that the service is satisfactory to the parties. Therefore, the parties agree that this Contract shall be extended for successive periods of one year each unless a party notifies the other of its intent not to renew no less than 90 days before the end of the prior period, the same terms and conditions provided. In the event that the parties fail to reach agreement on any or all of these items, then this extension will be null and void and of no effect.

10. TERMINATION

Either party may cancel its participation in this agreement or terminate any services provided under this agreement at any time without further liability upon providing 120 days-notice in writing to the other party of intent to cancel.

11. EQUAL EMPLOYMENT OPPORTUNITY

In connection with the execution of this Contract, the City will not discriminate against any employee or applicant for employment because of race, religion, color, sex, handicap, age, or national

origin, other than as a bonafide occupational qualification. The City represents that it has taken and will continue to take affirmative actions to ensure that applicants are selected, and that employees are treated during their employment, without regard to their race, religion, color, sex, handicap, age or national origin.

12. MODIFICATION OF AGREEMENT

This contract may be modified in writing by mutual agreement of the parties.

13. EVIDENCE OF INSURANCE

The CITY will be obligated to maintain public liability, vehicle, unemployment and worker's compensation insurance in accordance with federal and state laws and regulations.

Executed in duplicate this ____ day of _____, 2019.

Kurt Giles
City Manager – St. Louis

Brett Baublitz
Transportation Director - Alma

ITEM NO. 9 B

DATE 2/5/19

116 Michigan Avenue
St. Louis, MI 48880

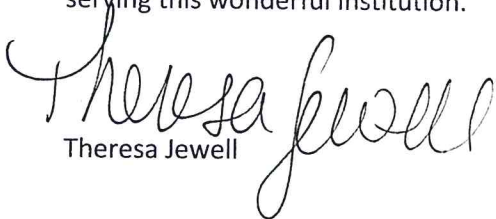
January 14, 2019

Kurt Giles
300 N. Mill Street
St. Louis, MI 48880

Dear Mr. Giles,

My name is Theresa Jewell and I am interested in filling the vacant position on the T.A. Cutler Memorial Library Board. I have enjoyed the services of our library since moving to Saint Louis in 1998, with my husband, Derreck. We have two daughters who have frequented the library since they began reading, enjoying weekly story hour before even attending public school. Our family has also been involved with events at the library, teaching art class, helping design the quilt block, and leading events during summer reading program. We have appreciated having our public library within walking distance of home and we visit often.

Thank you for your consideration of my appointment to the current library board and I look forward to serving this wonderful institution.


Theresa Jewell



January 17, 2019

Subject: Letter of Authorization

The City of St Louis, through its Member Authorized Representative, hereby authorizes a purchase of Capacity that is intended to meet the compliance requirements of the State of Michigan under Public Act 341. The purchase is made by Michigan Public Power Agency as a Purchase Power Commitment as defined in the Energy Services Agreement on behalf of St Louis in the Amount and Term(s) of:

<u>Planning Year</u>	<u>Up to Capacity, KW</u>	<u>Max Authorized Purchase Price, per KW-Month</u>
Jun 1, 2022 to May 31, 2023	200	\$3.50

Maximum commitment = \$8,400

Member Authorized Representative:

Printed

Signature

Date



ITEM NO. 9D

DATE 2/5/19

ENGINEERS ♦ SURVEYORS ♦ PLANNERS

January 24, 2019

Keith Risdon
City of St. Louis
300 N. Mill St.
St. Louis, MI 48880

RE: Primary Clarifier Bypass
City of St. Louis WWTP
Letter of Recommendation

Keith,

Enclosed is a copy of the tabulation of bids received at the St. Louis City Hall for the above referenced project.

This project was publicly advertised on our website and at viewing houses. A total of three (3) bids were received on January 24, 2019, that ranged from \$136,000 to \$198,750. The low bidder is J.R. Heineman from Saginaw, MI whose bid was \$136,000. Both the City and Spicer have worked with J.R. Heineman on other projects, and they are qualified to complete your project for you.

We recommend the award of this project to J.R. Heineman in the amount of \$136,000.

If you have any questions, please let me know.

Sincerely,

Jean M. Inman, P.E.

SPICER GROUP, INC
230 S. Washington Avenue
Saginaw, MI 48607
Phone: (989) 529-6067

Cc: SGI File 126359.18

BIDS FOR: PRIMARY CLARIFIER BYPASS
CITY OF ST. LOUIS, MI



TAKEN ON: Thursday, January 24, 2019 @ 2:00 PM

BIDDERS>>

Item No.	Estimated Quantity	Unit	Description	J.R. Heineman Saginaw, MI		Gerace Construction Midland, MI		Isabella Corp Mt. Pleasant, MI	
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
<u>LUMP SUM BID</u>									
1.	1	Lump Sum	Work, Complete	Lump Sum	\$136,000.00	Lump Sum	\$181,616.00	Lump Sum	\$198,750.00
TOTAL AMOUNT OF BID					\$136,000.00		\$181,616.00		\$198,750.00

BUSINESS OF THE CITY COUNCIL

St. Louis, Michigan
Agenda Statement

City Hall Use Only

Item No. 9E

For Meeting of February 5, 2019

ITEM TITLE: 2018 Ram 2500 Pickup
SUBMITTED BY: Kurt Giles
TELEPHONE: 681-4377

SUMMARY EXPLANATION:

Approve Purchase of a 2018 Ram 2500 Pickup from My Chrysler Dodge Jeep Ram through the MI Deal Program in the amount of \$35,071.00.

Moved by:

Supported by:

Approve Purchase of a 2018 Ram 2500 Pickup from My Chrysler Dodge Jeep Ram through the MI Deal Program in the amount of \$35,071.00.



St. Louis Public Works

320 E. Prospect Street, St. Louis, MI 48880

989-681-3644 Office, 989-681-5113 Fax

mabbott@stlouismi.com

Memo

To: Kurt Giles, Keith Risdon

From: Mark Abbott

Subject: Pickup purchase

Please find attached information for the purchase of one 2018 Ram 2500 4x4 pickup with Boss V plow. In the pursuit of this purchase I solicited quotes for a 2019 pickup but Dodge is having logistic issues providing enough trucks for demand and Tony Sasso, manager at LaFontaine Dodge is unable to quote a price or project a reliable date that an order could be placed or delivered for a 2019 model. I checked with our other local Dodge dealer My Chrysler in Mt. Pleasant and found that they have two trucks that meet our specifications on the lot but are new 2018 models. I also solicited quotes for a comparable truck from the MiDeal dealers from Ford and Chevy but have not received a quote from either yet.

The quoted truck is identical to several other trucks in our fleet and staff have been very satisfied with their performance. This new truck is about \$5000 less than our budgeted amount of \$40,000. In a recent comparison from brand to brand on our last purchase, I was unable to obtain what I thought were comparable bids and the Dodge fit our needs best. Lacking a compelling competitive quote coming in from one of the other dealers I would recommend that we purchase the available truck at My Chrysler for the quoted price of \$35,071.

It is my intent to dispose of the old 2004 pickup and blade at the Bader and Sons auction in February as we have in the past.



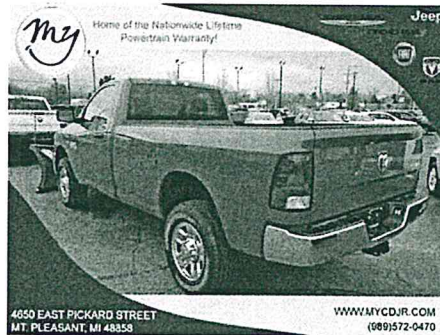
New 2018 Ram 2500 Pickup for sale in Mt. Pleasant, MI | #18288
 Finding the Right Work Truck in Mt. Pleasant
 My Chrysler Dodge Jeep Ram FIAT: (989) 546-4035
 For Service Call: (989) 572-0464
 4650 East Pickard Street, Mt. Pleasant, MI 48858



2018 Ram 2500 Regular Cab 4x4, BOSS Snowplow Pickup (Stock #18288)



Photos may be library images.



Photos may be library images.

MSRP	\$49,349
commercial upfit	-\$1,000
fall commercial truck season	-\$500
Dealer Discount	-\$5,349
SALE Price:	\$42,500
Total Savings	\$6,849
Conditional Rebates	
snow and ice management i	-\$500

Vehicle Notes

Flame Red Clearcoat 2018 Ram 2500 Tradesman 4WD 6-Speed Automatic 6.4L Heavy Duty V8 HEMI w/MDS
 Price does not include tax, title and license. All re ...

Chassis Details

Mileage	125
Stock Number	18288
Stock Type	N
Year	2018
Make	Ram
Model	Ram 2500
Drive Train	4x4
Wheelbase	140.400
Cab Type	Regular
Vehicle Trim	ST
Vehicle Body	2D Standard Cab
Interior Color	Diesel Gray/Black
Exterior Color Description	Red
Engine Cylinder Count	8
Transmission Type	6-Speed Automatic
Rear Wheels	Single
Fuel Type	Gasoline

Body Details

Manufacturer	
Body Type	Pickup
Body Line	Snowplow
Body Model	8'2" Steel Power-V XT
Has Snowplow	Yes
Snowplow Type	8'2" Steel Power-V XT V-Plow

Contact My Chrysler
 Dodge Jeep Ram FIAT
 for more info.

Phone Number (989)
 546-4035

Vehicle available NOW
 in Mt. Pleasant, MI

Disclaimer: * MSRP is the Manufacturer's Suggested Retail Price (MSRP) of the vehicle. It does not include any taxes, fees or other charges. Pricing and availability may vary based on a variety of factors, including options, dealer, specials, fees, and financing qualifications. Consult your dealer for actual price and complete details. Vehicles shown may have optional equipment at additional cost.

1/30/2019

New 2018 Ram 2500 Pickup for sale in Mt. Pleasant, MI | #18288

** The estimated selling price that appears after calculating dealer offers is for informational purposes, only. You may not qualify for the offers, incentives, discounts, or financing. Offers, incentives, discounts, or financing are subject to expiration and other restrictions. See dealer for qualifications and complete details.*

** Images, prices, and options shown, including vehicle color, trim, options, pricing and other specifications are subject to availability, incentive offerings, current pricing and credit worthiness.*

** In transit means that vehicles have been built, but have not yet arrived at your dealer. Images shown may not necessarily represent identical vehicles in transit to your dealership. See your dealer for actual price, payments and complete details.*

1/30/2019

New 2018 Ram 2500 Pickup for sale in Mt. Pleasant, MI | #18288

Vehicle Options

6 Speakers, AM/FM radio, Media Hub (2 USB, AUX), Radio data system, Radio: 3.0, Air Conditioning, Power steering, Tip Start, Traction control, 4-Wheel Disc Brakes, ABS brakes, Dual front impact airbags, Dual front side impact airbags, Front anti-roll bar, Low tire pressure warning, Occupant sensing airbag, Overhead airbag, Brake assist, Electronic Stability Control, Delay-off headlights, Fully automatic headlights, Speed control, Front Bumper Sight Shields, Next Generation Engine Controller, Rear step bumper, Auto-dimming Rear-View mirror, Driver door bin, Electronically Controlled Throttle, Tachometer, Tilt steering wheel, Voltmeter, 40/20/40 Split Bench Seat, Front Armrest w/Cupholders, Front Center Armrest, Heavy Duty Vinyl 40/20/40 Split Bench Seat, Manual Adjust Seats, Passenger door bin, Center Hub, Variably intermittent wipers, 3.73 Axle Ratio

18238

6183-A FCA US LLC INVOICE

PLANT SALTILLO	ZONE 42	DEALER 45678	VEHICLE ID NUMBER 3C6MR5AJ5JG336887	INVOICE NO. J-DJ7-41901680	INVOICE DT. 09/25/18
SHIPMY CHRYSLER DODGE JEEP RAM FIAT TO: 4650 EAST PICKARD STREET MT. PLEASANT MI 48858-			IGN KEY	8478-01-9325	
SOLDMY CHRYSLER DODGE JEEP RAM FIAT TO: 4650 EAST PICKARD STREET MT. PLEASANT MI 48858-			TRK KEY		
PAID FOR BY: SANTANDER			ACC KEY		
CREDIT SALE XX CASH SALE			SHIPPING WT. 6214		
			SAE HP 49.1		
			900-231372-00		
BODY & EQUIP.	DESCRIPTION			FACTORY WHOLESALE PRICE	

DJ7L62	RAM 2500 ST REG CAB 4X4	33,715.00
PR4	Flame Red Clear Coat Paint	
TXX8	HD Vinyl 40/20/40 Split Bench Seat	
AD2	Snow Chief Group	NO CHARGE
AED	Chrome Appearance Group	769.00
AJH	Power and Remote Entry Group	814.00
DFP	6-Speed Automatic 66RFE Transmission	669.00
DK3	Elec Shift-On-The-Fly Transfer Case	NO CHARGE
ESA	6.4-L Heavy Duty V8 HEMI w/MDS	268.00
NHK	Engine Block Heater	455.00
RA2	Uconnect 3 with 5" Display	86.00
XHC	Trailer Brake Control	723.00
XXS	Upfitter Electronic Module (VSIM)	268.00
YG2	5.2 Additional Gallons of Gas	314.00
2TA	Customer Preferred Package 2TA	16.00
22A	Customer Preferred Package 22A	
4DN	Recreational Vehicle Tracking	
4FM	Fleet Option Editor	
001	DESTINATION CHARGE	
	HB121900	1,695.00

MDH # 082317
 EP 38002
 PP 39469
 DR 39117

USE DEALERCONNECT TO OBTAIN KEY INFORMATION

MI DEAL PRICE

\$ 35,071

FAN # 002PY
 BID # TB8071

w/ CHOICE OF PLOW

MSRP RETAIL TOTAL	42,340.00	TOTAL	39,792.00
		ORIGINAL INVOICE	
THIS VEHICLE IS MANUFACTURED TO MEET SPECIFIC UNITED STATES REQUIREMENTS. THIS VEHICLE IS NOT MANUFACTURED FOR SALE OR REGISTRATION OUTSIDE THE UNITED STATES.			

NOTE!

Plow w/ RUBBER DEFLECTOR IS LOT USED
 1. LITTLE SCRATCHES